# Update on the Implementation of the Accreditation System

**Professional Services Division**
**January 17, 2008**

**Overview of this Report**
This report provides an update on the implementation of the accreditation system.

**Staff Recommendation**
This is an information item only. COA discussion and input will provide staff with additional information and clarification for the field.

**Background**
Staff has been working to implement the revised accreditation system. A variety of activities have taken place to support institutions in the transition to the revised accreditation system. Additional activities are planned for Spring and Summer of 2008.

**Adoption of the Framework**
At the October meeting, the Commission unanimously adopted the *Accreditation Framework*. It was noted by several members of the Commission that this was indeed a milestone and thanked the members of the Committee on Accreditation, members of the Accreditation Study Work Group, and staff for all their efforts to complete this important task.

**Biennial Reports**
The Biennial Report template was updated based on the discussion at the October 2007 COA meeting. The revised template is posted on the Commission's Biennial Report web page (http://www.ctc.ca.gov/educator-prep/program-accred-biennial-reports.html). In addition, staff has corresponded with the institutional leaders of institutions in the Orange, Green and Violet cohorts providing information on the biennial report process and requesting that they notify the Commission as to whether they will submit biennial reports in August 2008, October 2008 or December 2008. Staff is currently collecting this information.

Technical Assistance Meetings have been held to support programs in preparing their Biennial Reports. The first meeting was held on November 28th at the Commission. A second meeting was scheduled for Tuesday, January 8th again at the Commission. A third meeting is scheduled for January 23 at the University of LaVerne and a fourth meeting is scheduled at Loyola Marymount on February 5th.

Commission staff developed a Frequently Asked Questions document for biennial report reporting relying heavily on questions posed by those in attendance at the technical assistance meeting and those involved in the pilot process. This FAQ has been added to the Commission's web page devoted to biennial reports. In addition, the webpage will be updated to include examples for each section of the Biennial Report.

**Program Assessment**

For the October 2007 submission, seven program documents were received and an additional xx program documents are expected in January 2008. The remainder of the Program Assessment documents are due March 15. Trained members of the BIR are scheduled to review the documents in late January and February. Program sponsors that have submitted a program by January 15 should expect to receive feedback by mid February.

Technical Assistance meetings for the Orange cohort will be held in the spring.

The web page devoted to Program Assessment (http://www.ctc.ca.gov/educator-prep/program-accred-assessment.html) has been updated with information on the purpose of program assessment, the preliminary report of program findings, and advice on how to include the course syllabi and faculty vitae information.

**Site Visits**

Teams have been composed for almost all of the 13 remaining 2007-08 site visits. The Two-Month out Pre-Visit has taken place for the earlier visits and are scheduled for early spring for the remainder of the visits. Six of the accreditation reports will be presented at the May 1-2 COA meeting and the remaining seven reports will be presented at the June 18-19 COA meeting.

Consultants have been assigned to each institution in the Green cohort for the site visits taking place in 2008-09. The visits in 2008-09 will utilize the recently adopted Common Standards (http://www.ctc.ca.gov/educator-prep/standards/CommonStandardsTeacherPrep.pdf).

Staff consultants are arranging the Year Out Pre-Visits for Spring 2008. Institutions have been asked to provide dates they would prefer for their visits.

**BIR Training**

The second BIR training for 2007-08 is scheduled for Sunday, January 13-Wednesday, January 16th. Staff will provide an oral update. If funding is available a third BIR training is planned for late June 2008. In addition, staff is working to develop an Update Training for current BIR members.